

## **SARS VAT REGISTRATION REQUIREMENTS**

- Signed & completed VAT101
- CIPC documents – CoR 14.1 and CoR 14.3
- Appointment of Public Officer
- Acceptance as Public Officer
- Certified ID of Directors
- Proof of Address (Company)
- Proof of Address (Public Officer)
- Bank Statement
- Proof of Turnover (Minimum of 3 invoices => R50000 reflecting in the Bank Statement)
- Tax compliance for all Directors

### **NB: Please ensure the following:**

- certified ID's are legible
- The words “True Copy” and “Commissioner of Oaths” must appear on the certification stamp

### **If proof of address is in the name of a third party:**

- Complete CRA01 (Signed by third party)

**VAT Applications** – cannot be backdated unless turnover of R1m is already evident.