



INSTITUTE OF ACCOUNTING & COMMERCE

*your future secured*

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Association incorporated under section 21 Reg. No. 1981/011981/08

## **INSTITUTE OF ACCOUNTING AND COMMERCE**

**Registration Number (1981/011981/08)**

### **CONSENT TO THE PRIVACY POLICY**

Prepared in terms of the

Protection of Personal Information Act, No. 4 of 2013 (POPIA).

Herein after referred to "the "ACT"

**Compiled: June 2021**

**CONSENT AND PERMISSION TO PROCESS PERSONAL INFORMATION:**

- I hereby provide authorization to IAC to process the personal information.
- I understand that withholding of or failure to disclose personal information will result in IAC being unable to perform its functions and/or any services or benefits I may require from IAC.
- I indemnify and hold IAC harmless in respect of any claims by any other person on whose behalf I have consented; against IAC should they claim that I was not so authorized
- I understand that in terms of POPI and other laws of the country, there are instances where my express consent is not necessary in order to permit the processing of personal information, which may be related to police investigations, litigation or when personal information is publicly available
- I will not hold IAC responsible for any improper or unauthorized use of personal information that is beyond its reasonable control.

**Signature of Applicant:** .....

**Rights regarding the processing of Personal Information:**

- The individual may withdraw consent to the processing of personal information at any time, and should they wish to do so, must provide IAC with reasonable notice to this effect. Please note that withdrawal of consent is still subject to the terms and conditions of any contract that is in place. Should the withdrawal of consent result in the interference of legal obligations, then such withdrawal will only be effective if IAC agrees to same in writing. IAC specifically draws to the attention that the withdrawal of consent may result in it being unable to provide the requested information and/or services and/or financial or other benefits. Further, please note that the revocation of consent is not retroactive and will not affect disclosures of personal information that have already been made.
- In order to withdraw consent, please contact the Membership Dept. on [members@iacsa.co.za](mailto:members@iacsa.co.za)
- Where personal information has changed in any respect, the individual is encouraged to notify IAC so that our records may be updated. IAC will largely rely on the individual to ensure that personal information is correct and accurate.

- The individual has the right to access their personal information that IAC may have in its possession and is entitled to request the identity of which third parties have received and/or processed personal information for the purpose. Please note however, that any request in this regard may be declined if:
  - the information comes under legal privilege in the course of litigation,
  - the disclosure of personal information in the form that it is processed may result in the disclosure of confidential information,
  - giving access may cause a third party to refuse to provide similar info. IAC,
  - the information as it is disclosed may result in the disclosure of another person's information,
  - the information contains an opinion about another person and that person has not consented,
  - the disclosure is prohibited by law.

### **Requesting access and lodging of complaints:**

- Please submit any requests for access to personal information in writing to IAC's Membership Department [members@iacsa.co.za](mailto:members@iacsa.co.za)
- With any request for access to personal information, IAC will require the individual to provide personal information in order to verify identification and therefore the right to access the information.
- There may be a reasonable charge for providing copies of the information requested.

### **CONTACT DETAILS**

**You may contact us at - Information Officer of IAC**

**Attention: Prakash Singh**

**Telephone: +27 21 761 6211**

**Email: [ceo@iacsa.co.za](mailto:ceo@iacsa.co.za)**

**Date: June 2021**